



Advisee Roster

Click on [View My Advisees](#) from the Faculty Center to access the Advisee Roster—your tool for emailing advisees, releasing advising holds, and seeing advisees’ Student Centers.

- 1 Click [View Student Details](#) to see an advisee’s Student Center, where you can access tools like [My Planner](#), [Enrollment Requests](#), and [Advisement Reports](#) (Refer to page 14 for further details).
- 2 If required by your school or department, an Advising Hold will be placed on your advisees at the start of each Spring and Fall advising and pre-enrollment period. Click [Release Advising Hold](#) to permit a student to register for classes. Advising Access Codes are no longer necessary.
- 3 You can email an advisee or a select group of advisees by clicking the check box next to their name and clicking the [Notify Selected Advisees](#) button. You can email all advisees in the Advisee Roster by clicking the [Notify All Advisees](#) button.

my advisees
student center
general info
transfer credit
academics

View My Advisees

Advisee Roster

[View FERPA Statement](#)

Find View All First 1-5 of 5 Last								
	Notify	ID	Name	Advisee Type	Description	Class Year	Advisor Hold	View Student Details
1	<input type="checkbox"/>	2051329	Abbott, Shirley	Advisor	Undeclared	Second-Year	RELEASE HOLD	View Student Details
2	<input type="checkbox"/>	2051330	Bass, Richard	Advisor	Biology (BA), Philosophy (BA-2mj)	Fourth-Year	RELEASE HOLD	View Student Details
3	<input type="checkbox"/>	2051332	Flint, Wilma	Advisor	Mathematics-Graduate Prep (BA)	Third-Year	RELEASE HOLD	View Student Details
4	<input type="checkbox"/>	2051333	Gale, Florence Dorothy	Advisor	African American Studies (BA)	Third-Year		View Student Details
5	<input type="checkbox"/>	2051331	Malone, Kevin	Advisor	Anthropology (BA)	Second-Year		View Student Details

notify selected advisees
notify all advisees